

**SRI KONDA LAXMAN TELANGANA HORTICULTURAL UNIVERSITY
ADMINISTRATIVE OFFICE, MULUGU (V&M), SIDDIPET DISTRICT-502279
CONVOCAATION APPLICATION FOR RECEIVING DEGREE CERTIFICATE**

IN – ABSENTIA

Application duly filled in should reach on or before **15-03-2025**

To

The Registrar
Administrative Office
Sri Konda Laxman Telangana Horticultural University
Mulugu (V&M), Siddipet District-502279

Affix passport size
Photo here

(Attested by the
Associate Dean of the
College / Gazetted
Officer)

1. Name of the Candidate with **Surname** :
(in block letters)
2. a) Father's Name :
b) Mother's Name :
c) Mobile No. :
d) Email ID. :
3. Mention the
a) I.D. No. :
b) Degree Completed :
c) Month & Year of :
Completion
d) Name of the College :
4. D.D.No., Date & Name of the Bank :
5. Postal Address to which his / her :
Degree Certificate to be sent by post

Signature of the Candidate

- Encl:**
- a) A crossed Demand Draft (Original) for Rs.2400/- towards Convocation fee drawn on any nationalized bank in favour of “**THE COMPTROLLER, SKLTGHU**” payable at Mulugu, Siddipet should be enclosed.
 - b) Xerox copy of Provisional Degree Certificate should be enclosed.
 - c) Latest pass port size photos (2 Nos.) duly indicating their name and I.D. No. on the reverse, for affixing them on their Degree Certificate.

(FOR USE IN THE ADMINISTRATIVE OFFICE OF THE SKLTGHU)

The candidate has completed the graduation requirements for the award of _____
_____ Degree in _____ and he / she has been
admitted to the 4th convocation to be held on _____ and he / she has received his /
her Degree Certificate “**IN-ABSENTIA**” at the aforesaid Convocation.

SENIOR ASSISTANT

SUPERINTENDENT

C.O.E.